

# 2007 – 2008 Reporting of Professional Development Projects

Report of activities occurring between July 1, 2007 and June 30, 2008 (funded with state money) **OR**  
September 1, 2007 and August 31, 2008 (federal money and/or combination of funding sources)

This form will connect Professional Development funds with specific Professional Development activities.

**Please complete one form for each Professional Development activity.** Attach additional roll sheets if needed. If multiple CACTUS numbers are used for an activity/project, please attach a separate page with the CACTUS number, number of teachers, number of administrators, number of contact hours and number of days for each.

This information is needed before **October 1, 2008**. Please complete and return to appropriate Curriculum Specialist at USOE, P.O. BOX 144200, SALT LAKE CITY, UTAH, 84114-4200. If you have difficulty completing this form, contact the appropriate Curriculum Specialist at USOE.

Subject/Curricular Area:			USOE Specialist:		
Project Title:		CACTUS #(s):		Begin Date:	End Date:
Provider (institution):		Director of Project:		Phone:	
				Email:	
Target Audience	Professional Development Sites:	Instructor (s):	Total Cost:	# of Teachers:	
				# of Administrators:	
				# of Other Participants:	
Contact Hours:		Type(s) of Credit Awarded (check all that apply)		Cost per Participant:	
# of Days:		<input type="checkbox"/> College <input type="checkbox"/> USOE <input type="checkbox"/> Re-licensure pts <input type="checkbox"/> None Amount (hours) of Credit Awarded: College        USOE        Re-licensure pts			
Please write a short abstract that describes the Professional Development:					

**\*\*Please provide the EA# and budget information for this project: EA/AF Number \_\_\_\_\_**

Categories	State Professional Development Funds	Other State Funds**	District Funds**	Federal Sources**	Other Sources**
Fund Appropriated	\$	\$	\$	\$	\$
Expenditures					
Salaries for Instructors	\$	\$	\$	\$	\$
Administrative Costs	\$	\$	\$	\$	\$
*Materials	\$	\$	\$	\$	\$
*Incentives to Teachers: i.e., books, material	\$	\$	\$	\$	\$
Food/Lodging/Meeting/Facility	\$	\$	\$	\$	\$
Substitutes	\$	\$	\$	\$	\$
Travel	\$	\$	\$	\$	\$
*Other	\$	\$	\$	\$	\$
Total Expenditures	\$	\$	\$	\$	\$
Unexpended Funds	\$	\$	\$	\$	\$

\*Describe in Abstract

\*\*Please identify other funding sources in abstract

**Please attach a copy of the project's C-20, C-7 or EA form.**

USOE Curriculum Specialist's Approval: \_\_\_\_\_

USOE Curriculum Director's Approval: \_\_\_\_\_

# Roll Sheet

[illegible]